Members Present:  Bill Tobey, Chair; Paul Brown, Treasurer; Kate Miyagi, Secretary; Steve Borst; Tyler Tippetts; Matt Velinder; Stephanie Harpst; Dan Anderson

Members Excused/Absent: Lisa Schneider, Vice Chair; Claire Clark; Michael Jimenez

Also present:

7:00 PM STAFF MEETING
The meeting was called to order at 7:05 PM by Bill Tobey, chair. A quorum was present.

Treasurer’s Report & Budget Discussion
Paul gave the Treasurer’s report. There was a discussion about a discrepancy in the account. There was a check dated 2017 which has recently been deposited.

UFA Report
Captain Conn was not able to attend but provided a report that was distributed at the meeting. Bill read that report.

Jake Elsasser, UPD
Detective Elsasser was not able to attend but provided a report that was distributed at the meeting. The report included a vehicle break-in; an individual’s wallet and cell phone were stolen from the vehicle.

EC Metro Township Council - Joe Smolka
Mayor Smolka was unable to attend due to a conflict with another meeting to discuss COVID-19 response measures.

Subcommittee 2020 Plan Presentations/Discussion
Safety - Bill gave the Safety team report. He outlined goals and objectives for three programs: Firewise, CERT, and House Number signs.

- Bill outlined goals and objectives for wildfire safety, which are: plan, promote and stage the annual Firewise Open House May 2nd; organize spring chipping program in May or June (pending final schedule on the road paving project); develop a wildfire safety module for the new resident resource packet; develop a wildfire safety page for the ECCC website; update the CWPP (Community Wildfire Preparedness Plan), the current version of which is valid until 2021; contribute wildfire safety content for newsletter (e.g. defensible space, evacuation planning); and consolidate reporting of residents’ fuel reduction activities for documentation of volunteer hours and annual recertification in November. Bill anticipates a need for 6-8 volunteers for the Open House, and a budget of approximately $750.

- Tyler outlined CERT Program Goals: organize training certification for residents of EC and hold first training by the end of May 2020; build a cohesive CERT team for EC; complete the process for being recognized by US Citizen Corps and other agencies; build a working relationship with
UFA; maintain a roster of certified team members; set up continuing education around canyon specific issues; contribute to the newsletter with CERT updates and recruiting; and develop a communications plan for when normal communications are impaired. Assistance needed: direction from township and community council in expectations. Budget: $0-$2000. Tyler said over 40 people signed up to attend a CERT training from the Open House; 10 have already had training. Cost of gear is around $35-40.

- Address signs: goal of selling 100 signs FY 2020. Since December 1st we have had 10 sign orders. Discussed organizing around two sign orders per year.

Development
- Dan gave the development group’s report. Goals for 2020 are to track trails development progress.
- Matt said he is looking at planning another community trash pick up day for May 16th

Communications
- Communications group has an immediate goal of communication with stakeholders about the road resurfacing project this summer. We have put a list of contacts together and have drafted an email to notify people that the road will be closed to bicyclists (according to the Mayor) this summer and that traffic will be affected. Gary said that this closure to bikes has not been discussed at the Metro Township Council meetings. The ability to enforce the closure was questioned.
- Monthly email newsletters planned for FY 2020 instead of quarterly newsletters for more regular communication.

Public Comment Period
none

Minutes
February’s minutes were distributed prior to the meeting. Dan moved to approve the minutes. Steve seconded; all voted in favor.

Other Business
Bill said he had a conversation with Mayor Smolka about what MTC needs. He asked for help from the community council with identifying sites for public restrooms. He would like at least two other sites further down the canyon. This was tasked to the development team to pursue. Kate read from the ECRIC Report, which states (on p 18): “Install composting restroom facilities near Ruth’s Dinner, last camp monument, and previous Sun & Moon and the junction of Pinecrest/Emigration Canyon Road.”

Bill said he had asked Dan to consider filling Lisa’s role as co-chair for the balance of 2020 as she would be moving out of the canyon. Paul moved to appoint Dan to the role of co-chair, Stephanie seconded the motion and all voted in favor.

Matt was appointed to be the liaison to the EC Sustainability Committee.

Motion to adjourn at 9:08 PM. Next meeting to be held April 14th.